# Email to Participants with instructions and unique link

Hello David,

You have been selected to provide feedback for: Maria Gomez Tyrone Jackson

Please use this secure and unique link to access the survey. This link is unique to you. Please don't share it.

https://surveys.growstrongleaders.com/API/AutoLogin/[unique code here]

## Your feedback is confidential.

- · Your name will never be linked to the feedback you give.
- Other people will also contribute feedback. Your ratings will be combined (without your name) with their ratings to produce an average score, which will be summarized in a feedback report.
- No one can see your feedback without your unique login link.

## Your feedback

- When writing comments, describe both positive and constructive aspects. Great behavior that gets noticed gets repeated.
- The best comments are very specific and include examples.
- Avoid emotional comments, whether positive or constructive.
- You may change your feedback at any time until the survey deadline. Simply use the link in this email to re-enter the survey.

Thank you for being part of this important process.

Best regards,

The Grow Strong Leaders Team



Projects

Save and Logoff

# Welcome David Clarkson.

DEMO Essential Executive Leadership

If you need help, contact the Survey Administrator: meredith@growstrongleaders.com

Start Rating



Projects Subjects Last Name First Name **Completion Status** Items Complete Percent Complete Select Not Started Gomez Maria 0 0 Select 0 Jackson Tyrone Not Started 0



You are currently rating: **Maria Gomez.** 0 of 12 items complete.

Category: Communicating Effectively. Communicates easily with others at all levels of the organization; displays good listening skills and tact.

1. Gives constructive feedback effectively. 1-Strongly disagree 4-Agree 5-Strongly agree Not Observed 2-Disagree 3-Neutral 2. Listens to others without interrupting. 4-Agree Not Observed 5-Strongly agree 1-Strongly disagree 2-Disagree 3-Neutral 3. Listens without reacting emotionally. Not Observed 1-Strongly disagree 2-Disagree 3-Neutral 5-Strongly agree 4-Agree 4. When listening, asks questions to check understanding of speaker's message. 5-Strongly agree Not Observed 1-Strongly disagree 2-Disagree 3-Neutral 4-Agree 5. What additional comments do you have about this individual's ability to communicate effectively?

## Thank you for giving feedback to Maria Gomez.

If you have another subject to rate, click Rate Another Person. To revisit your responses, click Change My Responses.

#### Your Responses **Շhange My Responses** Save and Logoff Rate Another Person Caption Value Category Item Scale Communicating Effectively 1 Gives constructive feedback effectively. Agreement 4 2 Communicating Effectively Listens to others without interrupting. Agreement 2 Communicating Effectively 3 Listens without reacting emotionally. Agreement 4 Communicating Effectively 4 When listening, asks questions to check understanding of speaker's message. 3 Agreement Communicating Effectively 5 What additional comments do you have about this individual's ability to communicate effectively? Agreement **Developing Executive Skills** 1 Asks for feedback about the impact of own actions. Agreement 5 **Developing Executive Skills** 2 Uses own strengths to best advantage in leadership role. Agreement 4 **Developing Executive Skills** 3 Uses mistakes to improve own leadership practices. Agreement 5 **Promoting Ethics** 1 Walks the talk--demonstrates high ethical standards. Agreement **Promoting Ethics** 2 Accepts accountability for actions. Agreement 5 **Promoting Ethics** 3 Follows through--carries out stated intentions. Agreement 4 **Promoting Ethics** 4 Creates a climate of trust among employees. Agreement 3